

Sabre Quick Reference Sheet



Aug11

Making a booking

Direct Sell with reference to flight segments

0CARZIFDAR1/10SEP/RET-1000/ID-<insert wizard or WEB #>or/CD-<insert AWD>

Car Group | Drop off date | return time | Company rate access code - pay direct
 Referencing segment 1 flight details
 Individuals wizard or WEB/GEB number which is linked to company AWD - has chargeback set up

Direct Sell without reference to flight segments

0CARZINN1AKL08SEP-10SEP/FDAR/ARR-1000 NZ411/RET-1000/ID-<wizard or WEB #>or/CD-<AWD>

Pick Up Location | vehicle type | pick up time | use either wizard or company AWD
 Pickup & return dates | Arrival flight number | drop off time

/RC-BEST Should only be used to get the best rate of the day when booking overseas destinations

Making modification to an existing booking

/RET-	Return Time	<u>Examples:</u>	
/ARR-	Arrival Time	CM2/CT-CDAR	change car type / group on seg 2
/DO-	Drop Off Location	CM3/ARR-1600	change arrival time on seg 3 to 1600hrs
/PD-	Pick Up Date	CM4/RD-04OCT/DO-ROT	change drop off date and location on seg 4
/RD-	Return Date		
/FT-	Frequent Flyer Number		
/CT-	Car Type		

Display Avis Information

CQLZIAKL List of Avis locations in a city - Auckland
CP*ZIAKLC001 Information for a specific location - Auckland City

Optional Fields for Direct Sell entries

/ID- Avis Preferred Wizard or WEB Number. Has account or credit card details linked
 /CD- Avis Worldwide Discount Number (AWD) - gives access to rates but travellers to pay direct
 /FT- Frequent Flyer Number (eg .../FT-**QF1234567**)
 /DO- Drop off location. Only need to use this when the drop off is different from pick up location
 /NM- Name relate car to specific person in PNR
 /SQ- Special Equipment, on request (eg .../SQ-**NAV**) For list of codes use **DU*/CAR/EQUIP**
 /SI-CCI- Billing reference/cost centre/order number to appear on final invoice (eg .../SI-CCI-**123ABC81**)
 /SI-PC- Coupon number entry field (eg .../SI-PC-**UPNA006**)
 /SI- Supplementary information - free format area, only 25 characters can be reviewed
Note - SI remarks will not show in the AVIS system if using a WEB

New Zealand's Leading Rental Car Company

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AVIS Definitions



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AWD

Avis Worldwide Discount Number

Company Profile: Rates and conditions (eg - Insurance etc) are located in this profile.

Offers: Access to negotiated rates.

Used When: A renter does not have their own preferred wizard number and is paying AVIS direct for the rental.

GDS: /CD-

WEB / GEB

Worldwide Electronic Billing or Global Electronic Billing Account

An account (linked to the AWD—to ensure corporate rates received).

Offers: paperless way to chargeback

Used When: Renter does not have their own preferred wizard number and wants chargeback to the company account.

GDS: /ID-

Important Note: No SI Remarks will show in the AVIS system when using a WEB. To add remarks to a booking that is on a WEB, you will need to contact AVIS reservations direct.

Preferred Wizard Number

A Personal Profile (linked to AWD to ensure corporate rates received).

Offers: Paperless rentals for fast and stress free pick ups. Profile contains all info on renter including drivers licence number, frequent flyer and method of payment (to account or credit card)

Used When: When ever the individual is traveling!

GDS: /ID-

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